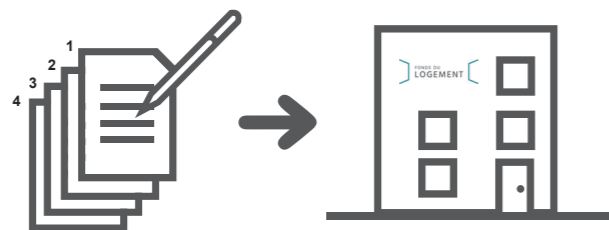
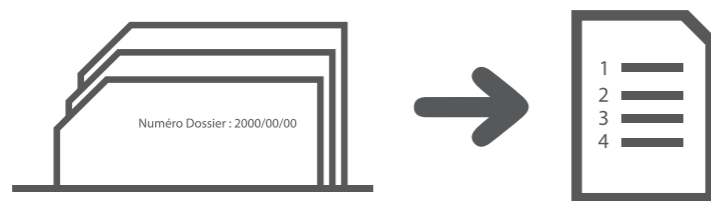


5 steps to apply for subsidized housing

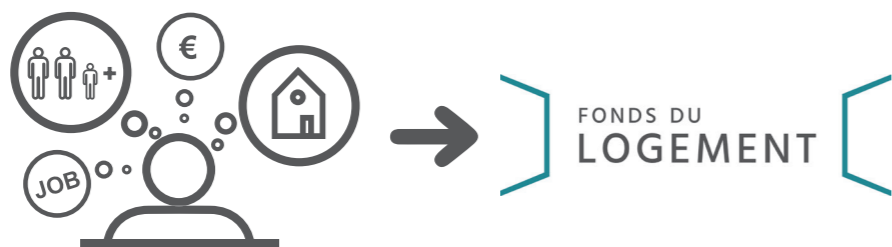
1. Submit all the required documents to the Fonds du Logement



2. You are given a file number and placed on our waiting list



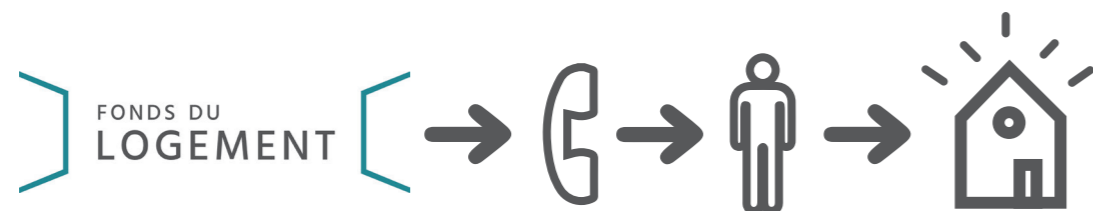
3. You must notify the Fonds du Logement of any change in your circumstances



4. Each year in June the Fonds du Logement will ask you to confirm and update your file details



5. You are allocated subsidized housing



For the Fonds du Logement



APPLICATION FOR SUBSIDIZED HOUSING

1. Applicant

Mr Mrs/ Ms

Last Name

First Name

Identification number

Adress : no and street
 post code / town

Telephone: home

E-mail adress

1.1. Spouse of future joint lease holder

Mr Mrs / Ms

Last Name

First Name

Identification number

Relationship to applicant spouse joint tenant
 cohabitant pacted

1.2. If any, informations of your social worker

Last Name

First Name

Telephone :

2. Personal Data Processing

Data collected using this form shall be handled by computer processing by the Housing Rental Department (Service Gestion locative) for the following purpose: to manage applications for subsidized rental accommodation.

All sections of the form must be completed. Your application form has to be filled in properly in order to be eligible for subsidized housing. An incomplete application form will be returned to you immediately.

In accordance with the amended Law of 2 August 2002, you may exercise your right to access your personal data and have it amended or ask for any inaccurate informations to be removed by contacting:

Fonds du Logement, Service Gestion locative, 52, bvd Marcel Cahen L-1311 Luxembourg Tel: **26 26 44-1**

You may also object to the processing of your personal data on the basis of compelling and legitimate grounds.

By signing below, you agree that your personal data may be processed as described above.

..... Place Date

..... Applicant's signature Signature of spouse or future joint lease holder

Important informations :

- Only households which are neither owners nor leaseholders nor tenants for life and which have no right of occupation in any other housing may be eligible for subsidized housing.
- Incomplete applications will not be processed!
- As soon as your application is registered, the Fonds du Logement Social Welfare department will contact you to arrange a meeting to examine your situation.
- Declaring inaccurate or incomplete information will result in your application

If you have any questions, please contact us :

 **26 26 44-1**  **info@fondsdulogement.lu**

www.fondsdulogement.lu

Office hours :

Monday to Friday from 8.30am to 11.30am or by appointment.

DOCUMENTS TO BE ATTACHED TO THE APPLICATION

ADMINISTRATION THAT ISSUES THE DOCUMENT

1. IDENTITY

- 1 Copy (both sides of identity card or residence permit)
- 2 Enlarged Residence Certificate < 3 months
- 3 Social Security Certificate of Affiliation < 3 months for all adult household members not in education
- 4 School or University Enrolment Certificate for any child in the household aged over 18

Administration communale de résidence

Centre Commun de la sécurité sociale
125, route d'Esch L- 1471 Luxembourg
Tél : 40 14 11

2. INCOME

- 5 Proof of income, for the past 3 months, for example :
 - salary, pension, unemployment benefits
 - guaranteed minimum income (RMG, RPHG, AVC)
 - paid temporary assignment (ATI)
- 6 Other income over the past 12 months, for example :
 - accident insurance
 - family benefits
 - cash allowances / sickness benefits
- 7 Detailed pension / allowance certificate (gross and net amounts)
 - orphan's pension
 - maintenance allowance
 - other

Administration des contributions directes oder fir Pensionnairë Centre commun de la sécurité sociale

RMG : Fonds national de solidarité (FNS)
8-10 rue de la Fonderie L-1531 Luxembourg
Tél : 49 10 81 1

ATI : Service National d'Action Sociale (SNAS)
12-14 avenue Emile Reuter L-2420 Luxembourg
Tél : 247-83 63 6

Association d'Assurance Accidents (AAA)
125, route d'Esch L-1471 Luxembourg
Tél : 26 19 15 1

Sickness benefits : Caisse National de Santé (CNS)
125, route d'Esch L-1471 Luxembourg
Tél : 47 17 84

Allocations familiales : Zukunftskeess
34, ave de la Porte Neuve L-2227 Luxembourg
Tél : 47 71 53 1

Ministry of justice for your area
attach a copy of the document with evidence of payment

3. HOUSING

- 8 Copy of the current lease and/or the last rental receipt
- 9 Non-ownership certificate of proof from the relevant embassy
- 10 Rent (evidence of rental payment)

Service des Evaluations Immobilières
5 rue de Hollerich L-1023 Luxembourg

4. HOUSING FOR PEOPLE WITH DISABILITIES

- 11 medical certificate confirming that the applicant is unable to live in housing unsuitable for their disability-related needs or a disability certificate issued by a health insurance fund

Medical certificate from a general practitioner or disability certificate issued by the applicant's health insurance fund.