



## 2. Personal Data Processing

Data collected using this form shall be handled by computer processing by the Housing Rental Department (Service Gestion locative) for the following purpose: to manage applications for subsidized rental accommodation.

All sections of the form must be completed. Your application form has to be filled in properly in order to be eligible for subsidized housing. An incomplete application form will be returned to you immediately.

In accordance with the amended Law of 2 August 2002, you may exercise your right to access your personal data and have it amended or ask for any inaccurate informations to be removed by contacting:

Fonds du Logement, Service Gestion locative, 52, bvd Marcel Cahen L-1311 Luxembourg Tel: **26 26 44-1**

You may also object to the processing of your personal data on the basis of compelling and legitimate grounds.

By signing below, you agree that your personal data may be processed as described above.

..... Place ..... Date

..... Applicant's signature ..... Signature of spouse or future joint lease holder

## Important informations :

- Only households which are neither owners nor leaseholders nor tenants for life and which have no right of occupation in any other housing may be eligible for subsidized housing.
- Incomplete applications will not be processed!
- As soon as your application is registered, the Fonds du Logement Social Welfare department will contact you to arrange a meeting to examine your situation.
- Declaring inaccurate or incomplete information will result in your application

If you have any questions, please contact us :

 **26 26 44-1**  **info@fondsdulogement.lu**

[www.fondsdulogement.lu](http://www.fondsdulogement.lu)

Office hours :

**Monday to Friday from 8.30am to 11.30am or by appointment.**

## DOCUMENTS TO BE ATTACHED TO THE APPLICATION

## ADMINISTRATION THAT ISSUES THE DOCUMENT

### 1. IDENTITY

- 1 Copy (both sides of identity card or residence permit)
- 2 Social Security Certificate of Affiliation < 3 months for all adult household members not in education
- 3 School or University Enrolment Certificate for any child in the household aged over 18

**Administration communale de résidence**

**Centre Commun de la sécurité sociale**  
125, route d'Esch L- 1471 Luxembourg  
Tél : 40 14 11

### 2. INCOME

- 4 Proof of income, for the past 3 months, for example :
  - salary, pension, unemployment benefits
  - guaranteed minimum income (RMG, RPGH, AVC)
  - paid temporary assignment (ATI)
- 5 Other income over the past 12 months, for example :
  - accident insurance
  - family benefits
  - cash allowances / sickness benefits
- 6 Detailed pension / allowance certificate (gross and net amounts)
  - orphan's pension
  - maintenance allowance
  - other

**Administration des contributions directes oder fir Pensionnairë Centre commun de la sécurité sociale**

**RMG : Fonds national de solidarité (FNS)**  
8-10 rue de la Fonderie L-1531 Luxembourg  
Tél : 49 10 81 1

**ATI : Service National d'Action Sociale (SNAS)**  
12-14 avenue Emile Reuter L-2420 Luxembourg  
Tél : 247-83 63 6

**Association d'Assurance Accidents (AAA)**  
125, route d'Esch L-1471 Luxembourg  
Tél : 26 19 15 1

**Sickness benefits : Caisse National de Santé (CNS)**  
125, route d'Esch L-1471 Luxembourg  
Tél : 47 17 84

**Allocations familiales : Zukunftskeess**  
34, ave de la Porte Neuve L-2227 Luxembourg  
Tél : 47 71 53 1

**Ministry of justice for your area**  
attach a copy of the document with evidence of payment

### 3. HOUSING

- 7 Copy of the current lease and/or the last rental receipt
- 8 Non-ownership certificate of proof from the relevant embassy
- 9 Rent (evidence of rental payment)

**Service des Evaluations Immobilières**  
5 rue de Hollerich L-1023 Luxembourg

### 4. HOUSING FOR PEOPLE WITH DISABILITIES

- 10 medical certificate confirming that the applicant is unable to live in housing unsuitable for their disability-related needs or a disability certificate issued by a health insurance fund

**Medical certificate from a general practitioner or disability certificate issued by the applicant's health insurance fund.**