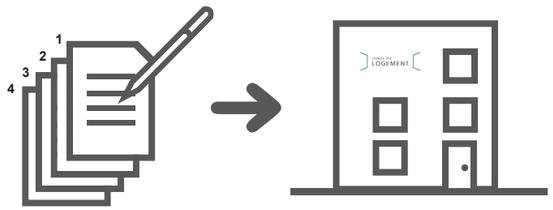
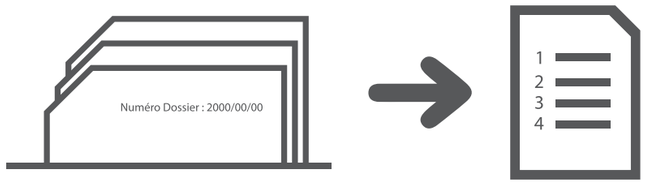
4 steps to obtaining subsidised rental housing

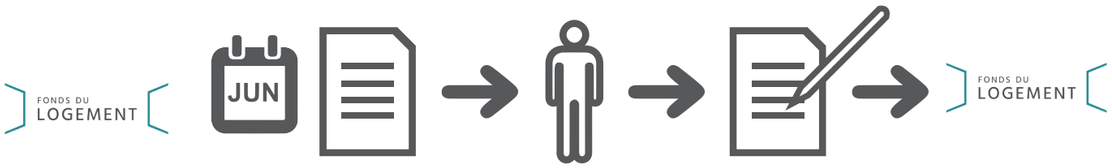
1. Presentation of all the required documents to the Fonds du Logement (Housing Fund)



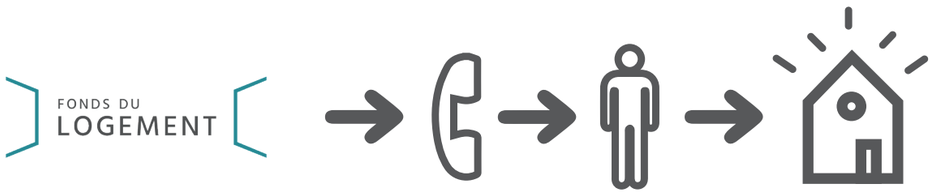
2. Allocation of a file number and registration on our waiting list for subsidised rental housing



3. Yearly request of confirmation and updating of your file in June



4. In case of vacancy of any accomodation, the applicant is contacted by the Fonds du Logement



Reserved for the Fonds du Logement

FONDS DU LOGEMENT

APPLICATION FORM FOR SUBSIDISED RENTAL HOUSING

1. Applicant

Mr ○ Ms ○

Surname

Forename

National Insurance Number

Address : n° and str.

postal code/ town

Private telephone

E-mail address

1.1. Spouse or future co-lease holder

Mr ○ Ms ○

Surname

Forename

National Insurance Number

Connection with applicant ○ Spouse ○ Cohabitant ○ Co-tenant ○ PACsed

1.2. Contact details of your social worker (optional)

Surname, forename

1.3. Household composition

Name	National Insurance Number	Family relationship

Fonds du Logement
52, Boulevard Marcel Cahen L-1311 Luxembourg
T. 26 26 44-1 F. 22 31 31
E. info@fondsdulogement.lu

2. Statement issued on honour and information on the protection of your personal data

2.1. Statement on honour

I, the undersigned, ..., born on ..... | ..... | .....

in ..... , residing at .....

.....

hereby certify on my honour that I am not an owner, usufructuary or leaseholder of a dwelling and that I have no right of occupation in respect of another dwelling.

I am aware that a false statement on my part will make me liable to criminal prosecution.

Issued for all legal intents and purposes.

Done in ..... **, on** .....

.....

Applicant's signature

2.2. Protection of your personal data

Pursuant to European Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, information relating to the processing of your personal data by the Fonds du Logement is contained in an information notice on the protection of your personal data, which we advise you to read carefully. This information notice is published on the website of the Fonds du Logement www.fondsdulogement.lu under "Protection des données personnelles". A copy of this notice may also be obtained in the permises of the Fonds du Logement, 52 Boulevard Marcel Cahen, L-1311 Luxembourg, or sent to you by post or e-mail upon request, by calling 262644-1 or sending an e-mail to the address: accueil@fondsdulogement.lu. To be able to process your personal data and examine your application for subsidised rental housing, the Fonds du Logement requires your prior:

- Consent for the specific processing of your personal data as well as data concerning the persons in your household, collected from the Registre National des Personnes Physiques (National Register of Natural Persons),
- Consent for the processing of personal data relating to your underage children (under 16),
- Consent for the processing of your personal health data (for applications for housing for persons with reduced mobility),

by signing the following box: .....

Applicant's signature

Important information :

- **Only households which are not the owners, usufructuaries or leaseholders of a dwelling and which have no right of occupation in respect of another dwelling are eligible for subsidised housing.**
- **Incomplete applications will not be taken into consideration.**
- **Inaccurate or incomplete statements shall entail the archiving of the application.**
- **Any changes in your circumstances must be reported to the Fonds du Logement, as it may affect your status on the housing register.**

DOCUMENTS TO BE SUBMITTED WITH THE APPLICATION	ISSUING ADMINISTRATIVE AUTHORITIES OF THESE DOCUMENTS
IDENTITY	
1 Copy of both sides of the identity card or residence permit. 2 Copy of the certificate of affiliation with CNS Social Security < 3 months for all adults in the household who are not attending school. 3 Copy of the certificate of school attendance or university registration for every child in the household over 16	**Centre Commun de la Sécurité Sociale** 125, route d'Esch L-1471 Luxembourg **Tél :** 40 14 11
INCOME	
4 Proof of benefits dated within last 3 months : - Salary, pension, unemployment benefit - Income support (RMG, RPGH, AVC) - Compensated Temporary Assignment (ATI) - Child benefits 5 Copy of certificates of any other income in the past 12 months, e.g. - Accident insurance - Family benefits - Monetary awards / sickness benefits 6 Copy of the itemized pension certificate(s) (gross and net amount): - Orphan's pension - Alimony - Other	**Certificat de revenus :** **- Administration des contributions directes** **- Centre commun de la Sécurité Sociale pour les retraités** **RMG : Fonds National de Solidarité (FNS)** 8-10 rue de la Fonderie L-1531 Luxembourg **Tél :** 49 10 81 1 **ATI : Service National d'Action Sociale (SNAS)** 12-14 avenue Emile Reuter L-2420 Luxembourg **Tél :** 247-83 63 6 **Accident Insurance :** **- Association d'Assurance Accidents (AAA)** 125, route d'Esch L-1471 Luxembourg **Tél :** 26 19 15 1 **Sickness benefits : Caisse National de Santé (CNS)** 125, route d'Esch L-1471 Luxembourg **Tél :** 47 17 84 **Family Allowances : Caisse pour l'avenir des enfants(CAE)** 34, avenue de la Porte Neuve L-2227 Luxembourg **Tél :** 47 71 53 1
CURRENT HOUSING	
7 Copy of current lease 8 Rent (proof of payment of rent, transfer, etc.)	
HOUSING FOR PERSONS WITH REDUCED MOBILITY	
9 Medical certificate assessing that the applicant needs adaptations or special requirements to his/her accomodation adapted to his/her disability. This certificate must be issued by a GP.	**Medical certificate of the attending physician or disability certificate issued by the applicants health insurance fund.**

We are at your disposal for any additional information you may require :

26 26 44-711 **CandidaturesLocSub@fondsdulogement.lu**

Opening hours :

Monday to Friday, 8:30 AM to 12:00, and 1:30 to 4:00 PM

Document to join to your application form for subsidised rental housing.

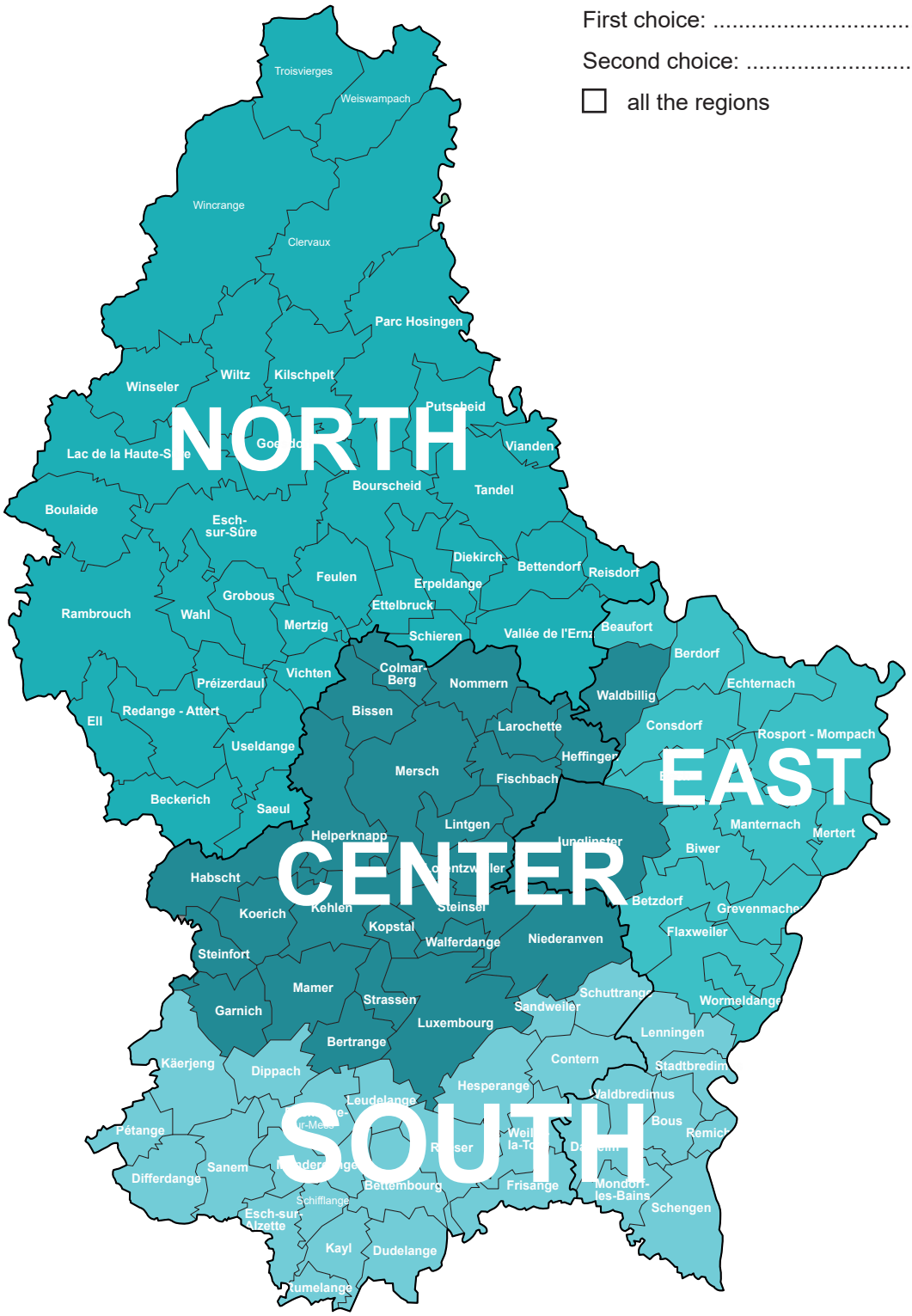
Desired region

Please indicate the desired region in order of preference:

First choice: .....

Second choice: .....

☐ all the regions



Mrs ☐ Mr ☐

Surname :

First name :

Fonds du Logement
52, Boulevard Marcel Cahen L-1311 Luxembourg

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E. info@fondsdulogement.lu